

# NATIONAL INSTITUTE OF PLANT GENOME RESEARCH

New Delhi

## INDENT FOR IMPORTED CHEMICALS, CONSUMABLES

Indent No.....

Date .....

S.No.	Quotation No./Dt.	Description of Article	Name of Indian Agent	Make	Rate	Qty.	Amount
1							
2							
3							
4							
5							
6							
7							
8							

Head of expenditure NIPGR / Project..... Total.....

1. Certified that item(s) is / are essential for research work and any other substitute will not serve the purpose.
2. Certified that the rates are competitive / lowest rates in accordance with current price list.
3. Certified that the above proposal is recommended after following the prescribed purchase procedure.
4. Certified that the stock in respect of above items is nil / below minimum level.
5. Certified that in case of Project requirement funds are available under the concerned head.

Indent  
Name / Signature

Name/ Signature of the  
Scientist / Incharge

Total CIF Value in Foreign Currency ..... Total Rupees.....  
Customs Duty to be paid in advance Rs..... (approx.)  
Total Expenditure..... Payment terms.....

Recommendation of the Standing Purchase Committee

Dr. Alok Krishna Sinha  
Chairman

Dr. J. K. Thakur  
Member

Dr. Ananda K. Sarkar  
Member

Dr. Saloni Mathur  
Member

Rakesh Mohan  
Member

Rajinder Raina  
Member

Recommendation of the Standing Purchase Committee is submitted for approval.

P.S.O.

COA

Director