

**NATIONAL INSTITUTE OF PLANT GENOME RESEARCH**  
New Delhi

**Application for Casual Leave/RH/CCL**

1. Name of Staff Member : .....
2. Designation : .....
3. Nature and period of leave : .....  
applied for and date from .....  
which required .....
4. Reasons : .....  
.....

Date: .....

(Signature of the Applicant)

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**For Office Use**

Leave my please be sanctioned.

Controlling Officer  
NIPGR